



Comhairle Chontae Liatroma
Leitrim County Council

Leitrim Disability Community Sports and Physical Activity Hub Coordinator

Job Description

Mohill Family Support Centre in conjunction with the Leitrim Sports Partnership have been successful in sourcing support through the Dormant Accounts Fund via Sport Ireland to develop the first Community Sports Inclusion Hub in the Leitrim. The Disability Community Sports Hub is being developed to encourage and support the inclusion of people with a disability in sport and physical activity irrespective of ability, expanding on current work between the partner organisations. A key element of the role will be to facilitate and support the development and delivery of initiatives and to work closely with sports clubs, community organisations, schools, and partner organisations to promote the participation of people with a disability in sport and recreational physical activity.

Post and Application Details

Duration of Contract: The post will be offered on a specified purpose contract fixed for 2 years, subject to satisfactory completion of a 6-month probationary period. The contract of employment will be with Mohill Family Support Centre.

Location

The hub coordinator and the Disability Sports Hub will be located at and operating from the Leitrim Gaels Community facility in Leitrim village, Co. Leitrim.

Hours

The position will be offered on a part-time basis 2.5 days per week (17.5 hours per week). Flexibility will be required as the work will include weekends and/or evenings if required.

Salary

The salary for this position is €15,600 per annum.

Key Activities

- To plan and coordinate a programme of activities aligned with an agreed action plan, aimed at increasing participation in identified sports and physical activity.
- To provide a quality training and education programme that builds capacity within the local community enabling sustainability of the programme.
- Support the steering group and partners in achieving the project aims and objectives.
- To develop and maintain an efficient project administration system including general administration, database management and social media platforms.

Personal Specification

- A third level qualification in a sport or health related field and/or experience in the sports sector or project management field.
- Experience in the disability sector or community development.
- Excellent planning, organisational and administrative skills.
- A full clean driving license.
- Availability to work anti-social hours (evenings and weekends)
- Ability to work as part of a team.
- Excellent interpersonal skills including an ability to engage and build confidence with marginalised and disadvantaged groups and individuals.
- A good knowledge of the relevant sports and local community and sports club network.

Further Information on the Community Sports and physical activity Hub Coordinator (Part-Time) position can be obtained from: log on to Mohill Family Support Centre, website www.mohillfamilysupportcentre.org or contact Mohill Family Support Centre, Canon Donohoe Hall, Mohill, Co. Leitrim – Telephone : 071 9631253 or alternatively you can download the information on Leitrim Sports Partnership website www.leitrimsports.ie – or Telephone : 071 9650498.

Closing Date: Applications for this position must be received by 4pm on Friday 10th May 2024, via email to: majella@mohillfsc.info to the Manager of Mohill Family Support Centre, Canon Donohoe Hall, Mohill, Co. Leitrim.

PLEASE NOTE: LATE APPLICATIONS WILL NOT BE CONSIDERED

